



## Job Description

### Network Representative

Job Title:	Network Representative	Status:	Regular Part-Time, 15-25 hrs/wk
Reports To:	Youth Development Manager	Salary Range:	\$15-\$16/hour, DOE
Program:	Youth Programs	Classification:	Non-Exempt

The Mockingbird Society is a non-partisan advocacy organization focused on transforming foster care and ending youth homelessness. We do this by creating, supporting, and advocating for racially equitable, healthy environments that develop youth and young adults at risk of or experiencing foster care or homelessness. Our efforts are rooted in and guided by the voices of the communities we serve and those with lived experience in the systems we are trying to change. Ultimately, we want each and every young person, regardless of race and individual experience, to reach adulthood with an equitable opportunity to thrive.

#### POSITION SUMMARY

The Network Representative provides support to the entire agency with a heavy emphasis on Mockingbird's Youth Programs and the statewide Mockingbird Youth Network. This support includes generating articles for the *Mockingbird Times*, a quarterly publication that seeks to educate the public about issues pertaining to the child welfare system and youth homelessness from the perspective of those who have directly experienced foster care, kinship care, or homelessness. Network representatives also assist with The Mockingbird Society's public policy and advocacy efforts, speaking opportunities, trainings, promoting youth civic engagement, and a variety of other chapter activities.

#### ESSENTIAL RESPONSIBILITIES

##### Network Representative Responsibilities:

- Professional and positive representation of The Mockingbird Society to stakeholders, partners, legislators, funders, and the general public.
- Provide leadership support to Mockingbird's regional chapters.
- Participate in trainings, workshops, and other activities as assigned.
- Assist with annual events (Youth Advocacy Day, Youth Leadership Summit, and Luncheon).
- Present at conferences, workshops, community forums, and other events, provide systems information and experiences regarding foster care and youth homelessness, and educate the public on how to get involved.
- Support quarterly Statewide Leadership Council meetings.
- Participate in and support organizational, program, and fund development activities.

##### Mockingbird Times Responsibilities:

- Research current issues, policies, and practices in foster care and youth homelessness.
- Generate quarterly articles, poetry, and illustrations as assigned.
- Ensure timely and high-quality production, distribution, and circulation of the Mockingbird Times.

## QUALIFICATIONS

- Experience with, and/or commitment to having, race equity, social justice, and LGBTQ/cultural competence be a workplace priority.
- Good punctuality and attendance and the ability to produce quality, on time deliverables.
- Basic computer skills and some familiarity with computer software such as Adobe and MS office, PowerPoint, Word, Outlook, and Excel.
- Ability to accept constructive feedback on work performance and to work effectively as part of a team.
- Ability to maintain a positive and professional demeanor at all times toward a variety of youth, foster parents, community members, donors, legislators, etc.
- **Must be a current or former foster youth (foster care/kinship care/group care/residential treatment), or have experienced homelessness.**
- Age requirement: 14 through 24.

## OTHER REQUIREMENTS

- Ability to attend two conferences annually.
- Ability to attend weekly staff meetings.
- Availability to work some mornings, evenings, and occasional weekends.
- Ability to perform moderate physical work, lifting up to 50 lbs.

## EMPLOYMENT POLICY

The Mockingbird Society is an Equal Opportunity employer. Employment is based upon individual qualifications without regard to race, color, sex, religion, national origin, citizenship, age, marital status, veteran status, disabilities, political ideology, sexual orientation, gender identity, or any other legally protected status. **Individuals with experience as foster care providers, alumni of foster care, and those who have experienced youth homelessness are encouraged to apply.**

## COMPENSATION

The approved pay range for this position is between \$15 and \$16 per hour, depending on experience and qualifications. Benefits include paid sick and safe time as mandated by the City of Seattle and prorated holiday pay.

## HOW TO APPLY

**Please follow the below instructions in full. Incomplete applications will not be considered.**

- Submit applications to [jobs@mockingbirdsociety.org](mailto:jobs@mockingbirdsociety.org) with “Network Representative” in the subject line.
- Applications must include a resume and a cover letter.
- The Mockingbird Society is committed to actively creating racial equity and eliminating the impact of intersectionality by embodying the changes we want to see in our work. Applicants are required to include a statement regarding how they would support and further this goal in their cover letter.

Due to our desire to most effectively use our time in service to our mission, we are unable to respond to phone inquiries. Position is open until filled.